



DRAFT MINUTES OF GENERAL MEETING – V1f

Held: 7.00 pm Monday 10 February 2014
At: Beechmont Community Centre, Demountable building
1835 Beechmont Road, BEECHMONT QLD 4211

ATTENDEES:

Tom Blake, Patricia Burchell, Peter Clark, Fran Gilbert, Beryl Blake, Janet Moore, Doreen Sproul, Ger Vloothuis, Steve Walters, Ian Gilbert, Cr Virginia West, Alan Barker, Wendi Trulson.

APOLOGIES: Geoff Bruce, Diane Kuhl, Alan Leech, Fay Hansell, Maurice Hansell, Janet & John & Mark Ritchie, Paula Sproul, Terri Brown.

PROXIES: None.

(With 13 members present at the start of the meeting there is a quorum as per rule 25 (1) of the constitution)

MEETING OPENED Tom welcomed everyone in attendance.

MINUTES FROM LAST MEETING held 9 December 2013

Tom asked the meeting if all were in agreement that the minutes from previous meetings are true and accurate.

Motion 1

Minutes from Meeting held on 9 December 2014 are true and accurate

Moved by: Tom Blake

Seconded by: Ger Vloothuis

All in agreement

Matters arising from previous minutes

None.

Correspondence

- CBFU extension of time – Noted
- SRRC letter re water tanks – Steven suggested a master tap so we cannot loose water by accident. It appears there already are a few master taps. We need to identify the correct ones – To discuss further in the management committee.
- Letter from Sue & Craig Meadowcroft re self-termination of their café operations. – Some discussion ensued with no further action to be taken. – Noted
- Announcement from SRRC re community grants meeting 13 Feb 14 – Noted
- NBN Co announcement re fixed wireless network planning for Scenic Rim – Ger to put something on our websites on that - Noted
- Email from Claire Beck offering BAPA free use of IBELONG2 community software. All agreed to give it a go. Ger to contact Claire.
- Letter re labelling of packed food ware on our markets – Ger to put on our website for stall holders and attach to the standard stall hire form.
- SRRC management contract for Beechmont Community Centre arrived in draft form – Management committee to study and execute.
- Letter from Queensland Government – Office for Fair Trading – Annual Statement for year ending 31 Jan 2013 still to be submitted. Fran provided the details - Ger to attend to lodging by 11 Feb 14.

Treasurers Report

Fran Gilbert (Treasurer) tabled a balance sheet and income statement for the period 1 February 2013 to 31 January 2014. Showing a net income for the financial year (including unspent grants) of \$13,273.02 and a closing balance \$27,427.09 in assets. Copy attached.

Motion 2

That the Treasurers report for 1 February 2013 to 31 January 2014 be accepted

Moved by: Tom Blake

Seconded by: Ger Vloothuis

All in agreement

Wendi Trulson proposed that subsequent BAPA accounts should consolidate the accounts from any and all BAPA sub-committees.

Motion 3

That the Treasurer consolidates the sub-committee accounts in the future BAPA financial reports.

Moved by: Wendi Trulson

Seconded by: Doreen Sproul

All in agreement

Sub-committee Reports

Community Garden

Patricia Burchell has taken over the chair of the Community Garden group. Discussion on the water issue ensued. The Community Garden group now has their own tank installed behind the toilet block. The tank feeds from the toilet block roof and the gangway roof with piping installed by Allen Barker. No water is taken from the existing toilet tanks and/or their feeding system.



The Community Garden Group rainwater tank

Janet Moore mentioned that there were quite some seedlings in the garden. No accounts were tabled for the community garden group.

Op-shop

Doreen reported the Op-Shop continued to run reasonably well. Taken on the newspapers whilst the café was closed and Maurice is on holidays. Andre Sproul transported the papers. The stairs to the Op-Shop got a fresh lick of paint over the Christmas break and they look really good now. Thanks to whoever organized this?

Op-Shop - continued

Doreen was invited to the SRRC Senior-Citizen of the Year presentation. Thanks for that.

The promised whirly-birds job and ceiling painting job for the Op-Shop are still outstanding.

Op-Shop accounts are already incorporated in the BAPA accounts as tabled by the Treasurer. See copy attached.

Verandah committee

Project well underway but the preparation of design drawings had stalled recently on the draughtsman wanting a fee of \$400 to do the job. Discussion ensued.

Motion 4

That the draughtsman be paid \$400 for the preparation of design drawings. These monies are to be allocated from the current \$10K grant.

Moved by: Tom Blake

Seconded by: Jane Moore

All in agreement

Zestfest committee

Wendi Trulson reports that preparations are underway for a Beechmont Zest Fest on 29 June 2014. Sally is likely to step back due to own business engagements. The budget is around \$4K and there is sufficient cash in the Zest Fest account for the event to proceed.

Arts Group Committee (in formation)

Wendi Trulson is planning to get an Arts Group together, called “Beechmountain Gallery”, operating as a BAPA sub-committee. The Beechmountain Gallery would staff the community centre on Saturdays and Sundays with a roster of volunteers to sell local art. Wendi is to produce a clear definition on what is “local” for the purpose of “local art”.

An agency sharing arrangement is being discussed. The venture would be subject on the Verandah project being completed and operational for that would help decisively to catch the passer-by trade. Further detail is to be discussed between Wendi with her future group members and the BAPA management committee.

So far all looks good.

General Matters

BAPA schedule of fees and charges.

It was proposed to add \$5 to stallholders' fees if the stallholder is not a BAPA member. It was proposed to add a \$20 charge per event for the use of the covered area near the parking lot.

Motion 5

That the BAPA list of fees and charges for 2014 be accepted with the amendments.

Moved by: Tom Blake

Seconded by: Fran Gilbert

All in agreement

BAPA Schedule of fees and charges for 2014	
Venue Hire	\$ 7.50 per hour (or part thereof)
Use of kitchen	\$ 10.00 per hour
Use of the covered area near parking lot	\$ 20.00 per event
Market stall site - BAPA members	\$ 10.00 per site per market day
Market stall site - non-BAPA members	\$ 15.00 per site per market day
Temporary key deposit	\$ 20.00
Permanent Keys from SRRC	\$ 50.00 (requires written approval from BAPA board)
Cleaning deposit	\$ 100.00 (may apply)
BAPA Membership	\$ 5.00 per annum (if not already a member)
BAPA is not required to collect GST	

List of BAPA volunteer positions

The list of BAPA volunteer position as published on the website will be reviewed in an upcoming management committee meeting.

Next BAPA Meeting (Annual General Meeting)

The next meeting is scheduled for Monday 14 April 2014 starting 7pm at the Beechmont Community Centre. This is an Annual General Meeting with election of officers.

MEETING CLOSED

Nothing further to be discussed Tom thanked everyone for their attendance and contribution to the discussions, and closed the meeting.