

# BEECHMONT AREA PROGRESS ASSOCIATION INC.

## ANNUAL GENERAL MEETING MINUTES

7 pm MONDAY 8 APRIL 2013  
BEECHMONT COMMUNITY CENTRE

**ATTENDEES:** Beryl Blake, Tom Blake, Terri Brown, Geoff Bruce, Sara Bruxner, Carol Cristitin, Paul English, David Farnworth, Fran Gilbert, Ian Gilbert, Fay Hansell, Maurice Hansell, Diane Kuhl, Michael Kenyon, Alan Leech, Janet Moore, Lyn Moore, Janet Ritchie, John Ritchie, Mark Ritchie, Marie Robb, Doreen Sproul, Paula Sproul, Ger Vloothuis, Steve Walters, Cr. Virginia West (did not vote) & Andre (did not vote nor sign the meeting attendance log) = 27 attendees

**APOLOGIES:** Alan Barker, Pamela Quemby, Doug & Joy Drescher

### **WELCOME:**

Maurie Hansell welcomed everyone present and introduced Councillor Virginia West, Scenic Rim Regional Council, Deputy Mayor, whom was invited by BAPA to be Chairperson tonight for this Annual General Meeting. Apologies were given.

### **MINUTES FROM PREVIOUS A.G.M. HELD 2 April 2012**

**Motion 1** "That the minutes of the Annual General meeting of 2 April 2012 are confirmed as a true and accurate record of that meeting"  
Moved: David Farnsworth  
Seconded: Doreen Sproul  
Result: All in favour

### **PRESIDENTS REPORT:**

Maurie presented the Presidents report for 2012 – 2013 – see attached. Diane on Maurie's behalf read aloud the Presidents report to the meeting, which was followed by a round of applause for Maurie. John Ritchie congratulated Maurie on such a concise and excellent report, and job well done. Maurie thanked John and made particular thanks to Fay for her assistance.

**Motion 2** "Acceptance of President's report"  
Moved: Diane Kuhl  
Seconded: John Ritchie  
Result: All in favour

### **TREASURERS REPORT:**

Tom Blake as Treasurer delivered the yearly financial report (copy attached) (1 February 2012 to 31 January 2013):  
Total yearly income = \$9,907.16  
Total expenses = \$9,372.57  
Leaving a yearly Surplus of \$534.59  
The main income streams being:  
Op-Shop = \$3,923 & Markets = \$1,630

Total Assets = \$14,154.07

Assets include:

\$10,332.72 in BAPA's trading account plus

Assets to the value of \$3,771.35 being tables & chairs, clothes rack, computer printer, office chair, cupboard, coffee machine and vacuum cleaner.

**Motion 3** "Acceptance of Treasurer's report"

Moved: Tom Blake

Seconded: Marie Robb

Result: All in favour

Mark Ritchie queried the \$3725 expense of the Community Garden (CG) and as the CG are now a sub committee shouldn't this amount be accountable as a movement of funds to a sub-committee? Tom explained the \$3725 comprises totally of setting up costs for the CG and that the CG sub committee has only just been formed and will shortly be opening a CG trading account.

### **ELECTION OF OFFICE BEARERS**

The current BAPA Office Bearers retired, Cr. Virginia West took the chair as acting chairperson for the election.

Written nominations were tabled and called for from the floor.

Discussion was held with Janet Moore, CG sub committee secretary regarding acceptance of proxy votes, the 1 hard copy of BAPA's constitution was tabled and reviewed, and it states that proxy votes must be lodged prior to the AGM. This 1 hard copy was available to BAPA members at the Information Cottage on Sunday 7 Apr 13.

Cr. Virginia West adjudicated the nominations for re elections being:

	<b>NOMINEE</b>	<b>NOMINATOR</b>	<b>SECONDED</b>
<b>President</b>	<b>Tom Blake</b>	Janet Moore	Maurie Hansell
<b>Vice-President</b>	<b>Dorren Sproul</b>	Diane Kuhl	Janet Ritchie
	Paul English	Janet Moore	Terri Brown
<b>Secretary</b>	<b>Ger Vloothuis</b>	Diane Kuhl	Maurie Hansell
<b>Treasurer</b>	<b>Fran Gilbert</b>	Maurie Hansell	John Ritchie

For the position of Vice-President a secret ballot was held, Cr. Virginia counted the votes and the result was 13 votes for Doreen Sproul & 11 votes for Paul English, 1 did not vote and 1 donkey vote. = 26

All nominees accepted their positions.

Virginia requested:

**Motion 4** "That the ballot papers are correctly disposed of directly after the meeting"

Moved: Maurie Hansell

Seconded: John Ritchie

Result: All in agreement

Cr. Virginia West then congratulated and highly praised BAPA for going from strength to strength over the last year. The community site is looking very impressive and everyone has been doing a great job.

Meeting closed at 7.40 pm

Next Annual General Meeting to be held on or before Monday 7th April 2014

**President's yearly report & Treasurers report attached**

BEECHMONT AREA PROGRESS ASSOCIATION

PRESIDENTS REPORT 2012 – 2013

Firstly I would like to acknowledge two members who have given years of dedicated service to the Beechmont Community. The late Bill Sproul who was always prepared to do great signage for us and his wise council was greatly appreciated. The other person who also gave a life time of service to Beechmont is Iris Rankin, who has now relocated to Nerang. Iris attended meetings regularly and volunteered to help wherever needed.

I would also like to record here, the support I have received from all committee members over the last twelve months. We are only a small group but everyone has contributed to the successful running of this site.

This year we have implemented many new activities at the Community Centre.

It was decided early in the year to have a paid cleaner come in on a regular basis to keep the buildings up to standard.

To advertise Market Day, banners were placed at the intersection at Mt Nathan Road and on the fence at the Canungra Bowling Club. These have proven to be successful in encouraging people from off the mountain to drive up on the third Sunday of each month.

We welcomed to the committee, Ger Vloothuis, who has taken over as administrator of the local web site from Emily Pearce.

In June, Terri Brown, started the Community Garden with twelve people attending the first gathering. This continues to be going along successfully and the group recently elected their own subcommittee, which reports back to the main committee each month. BAPA decided to kick start this project with a donation of \$25 for each garden club member. At the October meeting a motion was passed to grant another \$2,500 to the garden club for purchases to be monitored by Treasurer Tom Blake.

Sally Mc Kinnon approached BAPA with the proposal that we should take over the BBEN directory and the running of the Annual Zest Fest, as their current committee was no longer functional. This was agreed to, on condition that the former committee would organise this year's festival and that the directory will now be published bi-yearly. The directory would also be available on the Beechmont Community web site. Zest Fest had \$4,600 in an account which has now been transferred to BAPA and this will be used to promote this year's event. The expenditure from this account will be overseen by the BAPA treasurer. In theory enough money should be generated from each festival to promote the next year's festival. It is felt that this festival is an integral part of life on the Beechmont Plateau.

The Scenic Rim Concil has generally been very diligent in the repairs required to the buildings but unfortunately we have been informed that the painting, so badly needed to the cottage, will not be done until into the next financial year. To this end, we applied for a grant from the Gambling Community Benefit Fund for the sum of \$20,000 which we would use for repainting the cottage and

for the reconnection of the water from back creek for the use of the Community Garden. The result of this application should be known in the next few days.

The Community Garden committee applied to Energex for funding, and were granted \$3,500.

Our main source of income is of course from the very successful, Op Shop, which is ably run by Doreen Sproul. We also must thank those few who have helped her in maintaining this enterprise.

The Info Centre has continued to provide a service, that each Sunday provides weekend papers to the community. Recently this has been extended to include Saturday operation, as Karen White has taken over the coffee shop and extended the trading hours. Hopefully, locals will take the opportunity make this a drop in centre for a social chat.

The Markets, held on the third Sunday of each month, fluctuate in terms of success, at the mercy of the weather conditions. It is still an important meeting point for locals and provides something for the tourists to enjoy while on the mountain. Each month local musicians are invited to perform, which gives them exposure and adds to the atmosphere at the markets. Thank you to all of our loyal and regular stall holders.

The demountable is well utilised by various groups. The ladies of the Craft Group meet on Wednesday, Yoga on Mondays, The children's music group also used the facility and a church group also has begun services. Beth Nielsen can still be contacted for art classes also.

I

In closing I wish the incoming committee every success and sincerely thank all who have assisted me during my time in office.

Maurice Hansell

President

**Income And Expenditure Statement  
Beechmont Area Progress Association  
For Period  
1st February 2012 to 31st January 2013**

**Income**

Membership	200.00
Shop	3923.00
Grants	519.97
StallHolders	1630.00
Yoga	780.00
BonVye Café	253.00
Broadband For Seniors	0.00
Art Classes	185.00
Bobbins	349.00
Meditation	160.00
InfoCentre	0.00
CommunityGardenBeds	165.00
BBEN	0.00
Bank Interest	3.54
Music Group	232.50
Papers	1408.65
ChiGong	25.00
Other Income	72.50

**TOTAL Income**

**9907.16**

**Expenditure**

Cleaning	770.00
Hardware	0.00
Phone	365.75
Insurance	2150.97
Internet	100.00
Other	280.00
Advertising	0.00
Musicians	450.00
Signs and Banners	0.00
Papers	1443.95
Community Garden	3725.00
Registrations	86.90

**TOTAL Expenditure**

**9372.57**

**Surplus/(Deficit)**

**534.59**

**Balance Sheet**  
**Beechmont Area Progress Association**  
**As at 31st January 2013**

**ASSETS**

**Current**

Petty Cash	50	
Cash Float Thrift Shop	0	
Trading Account	10332.72	
I3 3 Month Term Account		
I6 6 Month Term Account	0	10382.72

**Non-Current Assets**

Tables and Chairs	1307	
Clothes Rack	150	
Tables-Bobbins	393.4	
Computer Printer	395	
Computer Chair	68.95	
Cupboard	120	
Vacuum Cleaner	145	
Coffee Machine	1192	3771.35

**TOTAL ASSETS**

**14154.07**

**As Represented by:**

**Funds**

At Beginning	13619.48	
Surplus/(Deficit)	534.59	
<b>Total Funds</b>		<b>14154.07</b>

**Bank Reconciliation**  
**BAPA**  
**1st February 2012 to 31st January 2013**

<b>Opening Balance 1/2/2012</b>	<b>10113.13</b>	<b>137.12</b>
---------------------------------	-----------------	---------------

<b>Opening Balance as per Books</b>	<b>10113.13</b>	
-------------------------------------	-----------------	--

Receipts	4877.46	
----------	---------	--

Expenditure	4657.87	
-------------	---------	--

<b>Calculated Closing Balance</b>	<b>10332.72</b>	
-----------------------------------	-----------------	--

**Balance as Per BankStatement 31/1/2013**

Heritage CHQ Account	10332.72	
----------------------	----------	--

Plus Deposits to Come	0.00	
-----------------------	------	--

Less unrepresented Cheques	0.00	
----------------------------	------	--

<b>Total</b>	<b>10332.72</b>	
--------------	-----------------	--

<b>Difference</b>	<b>0.00</b>	
-------------------	-------------	--