

**BEECHMONT AREA PROGRESS ASSOCIATION INC.  
MINUTES OF GENERAL MEETING**

**Held:** 12 December 2016  
7.00 pm

**At:** BEECHMONT COMMUNITY CENTRE  
Demountable building 1835 Beechmont Road, Beechmont, Qld 4211

**ATTENDEES:** Tom Blake, Angela Brooks, John Brooks, Peter Clark, Diane Edwards, Glyn Edwards, Fran Gilbert, Ian Gilbert, Maurie Hansell, Diane Kuhl, Janet Moore, Doreen Sproul, Ger Vloothuis, Wendi Trulson,

**APOLOGIES:** Cr. Virginia West, Andrew & Paula Sproul, Geoff Bruce

**MEETING OPENED at 7.00 pm**

Tom welcomed all 14 attendees and thanked them for their attendance.

**MINUTES FROM LAST GENERAL MEETING 12 September 2016**

Tom asked the meeting if all had read, understood and agree that the minutes from previous meeting are true and accurate.

**Motion 1**

Minutes from Meeting held 12 September 2016 are true and accurate

Moved by: Tom Blake

Seconded by: Peter Clark

**CORRESPONDENCE**

1. Letter from Wendi Trulson re the new Garden fencing, Tom told the Council that the fence would be built, Janet Moore noted that not all gates will be locked you can get in via the big gate, however the fence is not finished yet.

2. Letter from Bendigo Bank regarding now open at Canungra, Tom reported that Bendigo Bank are offering grants to non for profit community organisations..

3. Notification from SRRC regarding their grants, which are also available.

Tom explained the grants recently achieved by BAPA and the Garden Group. Tom explained additional grants he has applied for: a Volunteers grant of \$5000, for BBQ and new laptop for himself.

3. Email from Steve and Melissa commenting about email consent for BAPA members on mailing list and website links etc. Tom and Fran confirmed that Steve & Melissa are no longer members so the can be removed from mailing list, database and member list. Permission must be given by individuals to be on a mailing list. Ger explained that there is a phone listing of Beechmont residents like white papers on BAPA website.

**PRESIDENTS REPORT**

Tom explained it's been a busy year, "With all the work on the café and the garden, there continues to be angst between groups, I do not want to hear complaints about other groups, and negativity gets me down. I appreciate personalities are involved but please try and get on and manage things positively".

Tom is still working on the Material Change of Use and this will take a while, plans for next year include are fixing up the undercover shelter, plus constructing some built-in cupboards in the demountable for all groups to use and store their items.

Tom asked the committee members what they have planned for next year, Tom asked Vice President first, Doreen would need to write a list, that would include the installation of exhaust fans in Op Shop to control mould. Doreen is quite happy with how it is going, however the demountable building windows need cleaning by a professional, as job requires scaffolding.

Secretary Ger V – his list for next year would include fixing the carpet in the demountable plus an electrician to look at overhead fan switches, Tom confirmed these will be added to the maintenance schedule, he regularly sends to Council.

Glyn and Ger both agreed that CCTV security at a cost of \$1500 for 4 cameras is required, 4 to start but really need 8 cameras so Tom suggested to make a start BAPA will apply for grant from the Bendigo Bank to purchase CCTV security.

Peter Clark explained the system of how the Bendigo Bank operates with its Grants, they will give out donations, but do expect something in return, such as all members of the association are encouraged to join the Bendigo Bank. There is only \$3,333.33 per month drip fed to about a total of \$40,000 per year, Peter explained an example being a recent grant of \$600 to primary school in Canungra.

Maurie Hansell would like to see next year a gazebo and a BBQ on top paddock, much discussion held in regard to this area, SRRC would not approve any fixed structures, discussion held in regard to electric BBQ's and cleaning of etc.

Wendi Trulson would like to see a children's playground swings etc, something to bring back the children to the Community Centre.

Tom was thankful for this input and wants to canvas everyone's ideas, so please feel free to contact him with any more ideas.

## **TREASURER'S REPORT**

Fran explained the Treasurers report, we are currently running at under spend of \$3,900 for year to date. (See attached)

Market stalls numbers were:

September = 9, October = 11 and November = 11.

### **Motion 2**

Move that the Treasurers report be accepted

Moved to: Fran Gilbert.

Seconded by: Diane Edwards

All in agreement

**NEW MEMBERS** – currently there are 70 members of BAPA and yearly membership renewals are payable by 1 Feb 2017.

Diane Edwards the newly appointed Membership Secretary confirmed there were 3 new members being: Jonathan Fisher, Jack Hopkins and Paul Graham

### **Motion 3**

To accept the 3 new members being Jonathan Fisher, Jack Hopkins and Paul Graham to be ratified.

Moved by: Fran Gilbert

Seconded by: Diane Edwards (Membership Secretary)

All in agreement

### **MARKET REPORT**

Tom explained there is no market coordinator at the moment, however BAPA is actively looking for someone, Tom feels a themed Seasonal market 3 or 4 times a year instead of monthly market might be a better way to go, but until we get a market coordinator, we will just leave it as it is.

Tom explained that the Market Coordinator is responsible for advertising and where each stallholder sets up plus organizing the musicians. Fran reported from her discussions with market stallholders was the idea of flyers that market stallholders can give out at other markets. Janet Moore has made some market flyers that the Garden Group give out.

Ger will advertise on Beechmont network and Face Book page that BAPA is looking for a volunteer to be market master coordinator.

Discussion held in regard to some repair and maintenance jobs that Maurie is volunteering to do at the community centre.

### **Motion 4**

Maurie to purchase pipe for repairs and maintenance and BAPA will refund him cost.

Moved by: Tom Blake

Seconded by: Diane Edwards

Fran reported more on her discussions with market stall-holders and they are all still keen for a monthly market but believe that music is a must and if we cannot find musicians, maybe radio or recorded music broadcasted through speakers. Musicians are getting expensive, discussion held in regard to if a license fee is required to play recorded music and or radio.

Further discussion held in regard to situation with Janis Rossiter and the musician that came to the September market, Ger confirmed he would ask Janis for the market mobile phone back.

### **Motion 5**

BAPA to reimburse Janis Rossiter for the extra cost of \$25 for the Musician who attended the September market and Janis paid this amount directly to.

Moved by: Tom Blake

Seconded by: Glynn Edward

### **GARDEN GROUP**

Janet Moore reported that she has been out of action recently however the money from the grant has not yet all been spent, Tom explained to Janet that there is a grant online portal register for items regarding the grants and this is how to lodge grant acquittals etc, Tom and Janet will work together as Tom has to do Cottage Grant acquittal.

Janet continued her report and confirmed again that the additional fencing is nearly finished; the work for the dole workers come and go, they are currently waiting for

another batch of volunteers they do 15 hours a week as part of the work for the dole scheme.

Tom confirmed he has talked to Graham Andrews regarding catching the water from the demountable, discussion was then held in regard to water and tanks, guttering and pipes etc.

### **Motion 6**

BAPA to ask Alan from the Garden group if he can get a quote and pricing for gutters and pipes to come off the demountable building to the tank between the Op Shop building and the toilet block building.

Moved by: Tom Blake

Seconded by: Glyn Edwards

### **OP SHOP report – Doreen’s report verbatim**

“There has been a slowdown over the last few months in sales but donations are at a high. A big thanks to those who have donated saleable goods. We had a moderate response to the Garage Sale Trail this year and I would like to thank those who helped namely: Di, Geoff, Janet, Fran and Andrew.

I have a lovely Christmas cake to raffle once again from Bernadette, and will draw this at the market on 18<sup>th</sup> December next. Tickets are available tonight and at the Op Shop. The Op Shop will be closed over Christmas and New Year – last day Wed 21<sup>st</sup> December reopening Wed 4<sup>th</sup> January 2017 but I will be available to receive donations over this period – please no dumping – ring me on 0422 705 132 or 5533 3784.

Have a Happy Christmas.”

Doreen.

Ger to continue looking into installing exhaust fans into the Op shop.

Doreen enquired about bookings at the Café in particular the BRASA art show this coming weekend, Glyn and Diane explained the Café are being paid for catering \$15 entry fee on the Friday evening “meet the artists”, there is no artist entry fee, if they do sell paintings BRASA are only charging artist 5%, Café has nothing to do with art sales, café only supplying catering and not charging rent to BRASA.

### **THE HEADMASTERS CAFÉ SUB COMMITTEE**

Tom expressed his disappointment that Virginia is not here tonight.

Tom then reported where the Council is with the Café renovations etc, Council representatives have told him “it’s not in the system and there is no money”. Tom is currently busy working on the MCU, Louisa (Marie Robb’s daughter) is assisting Tom as she has experience in this. Tom feels the Café won’t be in Council’s budget until next financial year.

Tom agrees to acquit the cottage grant, which has a balance of \$1500, this will be used to relocate the coffee machine to foyer (kitchen dining room) and items for car parking etc.

Tom will be contacting Cr. Virginia West regarding Council’s progress of the Café Cottage renovations.

Discussion held in regard to BRASA’s Pizza Truck , which is being leased to Lower Beechmont Kitchen and they have it available for hire.

### **Headmaster Café operations report**

Glyn and Diane thought they were getting a regular trade but the last 2 months have been much slower, they have taken on a staff member and taken up public liability plus work cover insurances, and have been investing back into the general maintenance to keep the Café flowing along. Glyn has volunteers waiting to help with more progress on the presentation being some of the smaller cottage renovation projects, more members more volunteers. Ger discussed that these small projects can be done as long as we communicate with Council, these are not majorly structural and not doing anything we have not discussed with Council. Hopefully the New Year will bring outcomes and we get an answer from Council.

Glyn also expressed his frustrations with getting deliveries to Beechmont, Ger noted certain courier services that he uses and will discuss further with Glyn.

Glyn reported that they will be opening normal hours except Christmas Day but will be open all other public holidays.

Discussions was then held in regard to the MCU that Tom is working on, Wendi pointed out that our site is exactly the same as Moriarty Park in Canungra, which has a pool and a gravel car park.

As there has been NO formal response from council, Ger believes Council can grant a temporary food license; Ger has info on STATE rulings regarding Council's granting of temporary licenses and will forward this to Glyn a.s.a.p.

Glyn expressed his ideas of more communications and force-feeding BAPA information to members, Ger will change the membership application form so members can tick a box to agree to be on BAPA's mailing list.

Discussion was held in regard to permission from all members to be on BAPA mailing list. Angela commented if an individual gives email address when they complete their membership application that is an affirmation that BAPA can put them on mailing list, surely?

### **Maintenance Schedule**

Tom explained he had sent the up to date Community Centre maintenance schedule to Council and asked for them to reply that they had received it ..... but no reply has arrived, also recently they came without notice to fix some old maintenance issues.

### **GENERAL MATTERS**

Tom noted Beechmont has no reference in the Council's Rural Township planning scheme, and he is going to lodge his response to the Rural Township planning scheme to Council. Tom read his response to the meeting, discussion held in regard to South East Queensland planning scheme.

Tom urges everyone to investigate for him or herself.

Discussion held in regard to definition of a regional hub.

Wendi reminded the meeting that the After School Care at Beechmont State School had lost it's funding because Beechmont is deemed to be located in a CITY.

Tom asked meeting if he could send his response on behalf of BAPA, however this was not up held by the quorum and no motion was carried.

Meeting closed at 8.45 pm.

**Next BAPA Meeting will be Monday 13 February 2017 at 7 pm**