

**BEECHMONT AREA PROGRESS ASSOCIATION INC.
MINUTES OF GENERAL MEETING**

Held: 14 May 2018
7.00 pm

At: BEECHMONT COMMUNITY CENTRE
Demountable building 1835 Beechmont Road, Beechmont, Qld 4211

ATTENDEES: Fran Gilbert, Paul Graham, Afra Hall-Beers, Maurie Hansell, Amanda Harrison, Alison Johnson, Diane Kuhl, Janet Moore, Nicole Pickering, Janis Rosster, Yasmin Sayer, Doreen Sproul, Wendi Trulson, Ger Vloothuis, Cr. Virginia West, Karen White.

APOLOGIES: Angela Brooks, Geoff Bruce, Penny Bydlinski, Glynn & Di Edwards, Jonathon Fisher, Ian Gilbert, Monica Graham, Andrew & Paula Sproul, Boris Zoubakin.

MEETING OPENED 7.00 pm

Welcome everyone and yes, we have a quorum.

Correspondence

1. Letter from SRRC that notes Scenic Rim Regional Council's records indicate that BAPA's Management agreement of the Beechmont Community Centre expires on 30 June 2018.

Ger V read the letter out to the meeting, topics of the letter include: BAPA to provide details of current and future usage, Hire activities, what are the long term objectives, what improvements are planned and what maintenance items are planned? Plus other operating / insurance / constitution etc, numerous documents regarding BAPA's ongoing intent to manage the Beechmont Community Centre are required by Council.

Paul G (President/Chairman) confirmed that this letter is the only correspondence and will be discussed further during the meeting.

MINUTES FROM LAST GENERAL MEETING 19 February 2018

Minutes of the last general meeting dated 19 February 2018 were tabled and discussion was held in regard to downloading a copy from the Beechmont.org.au website and / or by email (Afra noted her email in attendance log being: afra.hall-beers@hotmail.com).

Motion 1

That the minutes of the meeting held on 19 February 2018 be accepted as a true and accurate account of that meeting.

Moved by: Fran Gilbert
First: Janet Moore
Seconded by: Doreen Sproul
ALL in Favour

NEW MEMBERS

Since last meeting of 19 February 2018 there are 6 NEW Members being:
Lyn Martin, Kathleen Gawn, Marilyn Welch, Chrissy Dyer, Helen Ryan, David White and Shaun Evison.

Bringing BAPA's total membership for FY19 to 72 members.

Motion 2

To accept all seven (7) new members listed above be ratified as members of BAPA.

Moved by: Fran Gilbert

Seconded by: Wendi Trulson

All in agreement.

Presidents Report

Paul Graham's report follows:

Hello and welcome

Since we last met 4 weeks ago we've had a management committee meeting, where we talked about ideas for us to move forward as a group over the next five years. The ideas come thick and fast, some we revisited, and some were new. They included ramps to the demountable and to the op shop. Small kitchen and toilets at the demountable, toilets in the op shop. A new op shop on ground level. Themed markets with extended hours till maybe 1 or 2 o'clock. All very doable, they just need money. Applications for disability grants are open now, so we'll apply for a grant to construct the ramp / ramps. There were other ideas that won't cost money such as changing the name back to "the old school" which was suggested to be much more marketable than the current name.

Everything we do has to be to attract more people to the site, which is why we are still talking to the Happy Glampers about setting up their temporary glampers. We are still sorting out the nitty gritty.

The café is moving nicely, garden group are happy, Doreen has gotta love the new look opshop.

We're still moving forward with the new lease. May take another couple of months. Head of Property at Council, Hugh Dunn has resigned which we hope will not complicate things.

Not much more to report this time. Oh Yes, one of the ideas is to move the café over the eastern side of the site. Nice Views. That is lock, stock and barrel. The whole thing. Maybe construct an official information centre in its place. The ideas are coming. If you have any yourselves please let us know.

TREASURER'S REPORT

Fran (Treasurer) read out the financial report 1 February to 30 April 2018 (copy attached) and explained each item. BAPA Purchased for \$140 a ride on mower, survey of Car Park, resulting in an underspend of \$807 - Profit.
Insurance bill due soon last year was \$3,500.

Motion 3

That the Treasurers report presented at this meeting be accepted as true and accurate.

Moved by: Fran Gilbert

First: Janis Rosster

Seconded by: Maurie Hansell

All in agreement

OP SHOP –

Doreen Sproul's report, follows:

What a month was April!

Firstly welcoming the new operators of the café Karen and David White, then having the op shop de-cluttered! Many thanks to Bev Oliver for her work – she is a professional. Also Andrew who moved all the goods downstairs and last but not least, Geoff, who loaded the van and took the donations to LifeLine and the Salvation Army, three or four trips, plus a trip to the garbage facility. It is not yet finished but as a result April was the best month for sale I've ever had. I am looking forward to the GARAGE SALE TRAIL in October and would like to invite the GARDEN Group to participate in this as a fundraiser for their group.

At the AGM in April I was privileged to be made a Life Member of BAPA, an award I will try to live up to (pardon the pun).

On a lighter note, PILATES, under the auspice of the Scenic Rim Council is being held in the Activity room (demountable) each Wednesday evening until the end of June from 5.30pm to 6.30pm. It is part of the Council's Fit, Happy & Healthy program. Amanda Thacker is the instructor and you can just arrive without booking. I have her phone number if you would like more information.

Also there will be live entertainment at the next market, 20th May, and more stalls.

Once again a big thank you to all my helpers.

Oh! Also the op shop is still collecting Bras for the Country Women's Association, as per confirmation from Leonie Smith of Beech-mountain QCWA.

GARDEN Group

Janet Moore's report follows:

Now that the dead wood has been eradicated from the gardens, we would now like to get back on schedule and grow, organize and establish the "Court Garden" to the degree it was intended in the first place, a Community garden.

It will be slow going with the lack of members, but the enthusiasm of the die hard at this point are getting on with it.

All we ask is to be kept in the loop of any suggestions of changes that may be contrary to the 'Policy' (gdn. Policy).

At this point patience is a very thin line. Up to now after six months wasted with the amount of rubbish to clear it will be a slow procedure, as growing new produce cannot be

rushed, and relies on the nurturing from the members as well as the weather. In other words it is like starting from scratch. But, not to be discouraged planting is already in progress.

Inquiries to join the group have attracted new members.

The Group would like to thank Geoff Bruce who helped us immensely a few Saturdays ago with his expertise and help to sort out the Orchard. Much appreciated Geoff. FINALLY, Congratulations to the 2018 BAPA Committee.

Fran then confirmed with Janet that the Garden Group has 8 members currently.

ARTS FEST 2018

Wendi Trulson's report follows:

Zest Fest is changing it's name to **Art Zest 2018** and will be held on Sunday 5 August 2018 from 8.30am to 4.00pm, the plan is to run workshops in the demountable building, plus marquee(s), workshops running from 9.00 am to 11.30 am and 1.00 pm to 3.30 pm, people running the workshops will be paid, entry to workshops will be \$40 per person. Wendi further explained the proposed budget, stall fee to be \$25, food vendors \$40, no power available, generators will be accepted, looking at some demonstrations, marquees and bins from SRRC, looking for help to get Art Zest application onto the BAPA website so it can be downloaded and then emailed Ger V said he and Wendi can sort this out (over a cup of coffee), Wendi would like the uploading of the application as an interactive form on the website and linked to Facebook, logo will be staying the same.

An insurance contribution to BAPA of \$350 will be paid (just needs invoice), Afra is helping with brochure art work, Wendi asked about a local printer Ger V said guy from Lower Beechmont his company is called Action PRINT.

Art Zest is also looking at getting Buskers for music, and have been working on application form, there will be a Felt workshop, Wendi's workshop 'slow stitch', just need to find a few more workshop operators plus looking for Artisan / bespoke stall holders.

CAFÉ REPORT

Karen White explained a few things that have come to light over the last few weeks of operation:

1. When will the new door at the rear ramp entrance be completed? Maurie, Boris, Paul, Glyn and David are the team members when all are back and ready a day will be set, should be later in May or early June.
2. Extra bins especially on market days are required; discussion held with Cr. Virginia West regarding getting more bins "tread carefully", BAPA may have to purchase another wheelie bin, Paul will discuss with Nick at SRRC.
3. There was a break in on 28 April 2018, only food and drinks were taken, plus the damage to the door \$165 for glass to be replaced reimbursed by the parents of the 3 lads responsible. The Police were called and fingerprints were taken, the parents of the 3 lads involved met with Karen and David, the 3 lads worked for Karen last week, they also worked for the Garden Group moving dirt etc, at the end of the work, the 3 lads all admitted that they enjoyed helping out.
4. Burners & jets need fixing, Gas Fitter coming and will also look at what needs doing for the oven (Karen explained the safety switch etc), the oven was installed 2 years ago, gas fitter getting details to BAPA.

5. Would like some more, 4 to 6 chairs and tables, Karen has been looking around for some for inside plus put some chairs and tables out on the lawn for people who bring dogs with them. Maurie suggested the old cricket pitch for chairs and tables, has, the view.
6. Unfortunately they had to turn people away on Mothers Day due to full capacity.
7. Mustang club visiting Headmaster's Café on Sunday 27 May 2018, discussion held in regard to the 50 Mustang cars coming up the mountain, the Mustang club love coming up here.
8. Karen read, to the meeting, a very polite apologetic letter from 1 of the Lads involved in the break in, which was kindly accepted.

Cr. Virginia West's Report

The repairs and refurbishment of all 3 bridges being Sharp Park, Botan Creek & Back Creek – work will commence on these later this calendar year.

Cr. Virginia tabled this years Eat Local Week program, and passed the magazines around. A book published a couple of years ago Eat Local Vol. 1 was a great success and Vol. 2 has just been launched for this year.

The Open Studios booklets, Doreen has some in the Op Shop, Wendi has run out.

Amanda T – the Pilates instructor is very happy with the new Beechmont Pilates on Wednesdays from 5.30 to 6.30pm

Karen may want to get involved in the Eat Local week next year.

Council's Budget is currently being complied. Beechmont, Canungra and Tamorbine land values have increased 17%, different to other parts of the Scenic Rim. Discussion held in regard to grants available.

General Matters

Maurie would like BAPA to write letters to State Government departments regarding Lot 71 between Denham Falls and Killarney Glen, Bushwalking clubs and Scouts are writing letters, Maurie will give details for the letter to be sent from BAPA on BAPA letterhead to BAPA's management committee.

Weeds and long lawns in the paddock situated between the gardens / tennis court and the rainforest, discussion held in regards to maintaining this area, Paul will chat to Parks and Gardens about mowing it when they do the rest of the Community Centre lawns. Discussion held in getting the mower and whippersnapper down there, Maurie said he would assist the Garden Group one Saturday soon.

Meeting closed at 8.25 pm

Next meeting will be held on Monday 11 June 2018

Beechmont Area Progress Association
Statement of Income and Expenditure
for period
1st February 2018 to 30th April 2018

Income	
BAPA Memberships	275.00
Community Garden Bed Rental	
Interest Received	23.19
Market Stall Holders	625.00
Op Shop	1,130.00
Raffle	-
Rent from Demountable	82.00
Rent from Cottage (non-Café)	150.00
Rent from Café	2,200.00
Rent from School Site	
Total Income	4,485.19
Expenditure	
Advertising	
Auditor	
Cleaner & Cleaning Products	210.00
Consultants	210.00
Kitchen Crockery, Pans, etc	1,332.66
Insurance	-
Internet Hosting/Domain Renewal	
Maintenance - Cottage	351.90
MCU Expenses	1,375.00
Miscellaneous Expenses	-
Mower Repairs	148.25
Music at Market	50.00
Postage & Stationery	
Total Expenditure	3,677.81
Total Underspend/(Overspend)	\$ 807.38

Beechmont Area Progress Association
Balance Sheet
as at 30th April 2018

ASSETS	
Current Assets	
Money In Hand (to be banked)	25.00
Money In Transit (between banks)	
Bank Account - Bendigo	17,494.56
Bank Account Heritage	516.91
Cash in Hand and at Bank (Excluding Float)	18,036.47
Petty Cash/Cash Float	80.00
Share In Canungra Community Bank	500.00
Total Current Assets	18,616.47
Non-Current Assets	
BBQ	50.00
Bench - Stainless Steel	255.53
Cash Register - Casio	299.00
Clothes Racks & Mannequin	374.90
Coffee Grinder	600.00
Coffee Machine	2,200.00
Computer Chair	68.95
Cupboard	120.00
Dishwasher	238.80
Locked Key Box	99.00
Market Umbrellas	266.90
Oven - Gas	3,222.90
Refrigeration Equipment -	
Café Bar Refrigerator	160.86
Café Cake Display Refrigerator	502.80
Café Drinks Refrigerator	967.90
Café Kitchen Refrigerator	1,108.03
Café Kitchen Freezer	1,094.40
Tables and Chairs - Café	1,298.00
Tables and Chairs Demountable	1,700.40
Vacuum Cleaner	599.00
Total Non-Current Assets	15,227.37
TOTAL ASSETS	\$ 33,843.84
Represented by:	
FUNDS	
Beginning	33,036.46
Current Underspend / (Overspend)	807.38
	33,843.84
TOTAL FUNDS	\$ 33,843.84

Beechmont Area Progress Association

**Bank Reconciliation
for period
1st February 2018 to 30th April 2018**

Balance as per Bendigo Bank Statement 30/04/2018	17,494.56
Balance as per Heritage Bank Statement 30/04/2018	516.91
Add Money to be Deposited	25.00
Add Money in Transit between Banks	-
Less Unpresented Cheques	
Balance as per Balance Sheet	\$ 18,036.47

Opening Balance at Bendigo Bank as at 01/02/2018	16,712.19
Add money not banked as at 31/01/18	
Bendigo Balance as per Balance Sheet 31/01/18	16,712.19
Opening Balance at Heritage Bank as at 01/02/2018	516.90
Balance as per Balance Sheet 31/01/18	17,229.09
Underspend / (Overspend) in the Current Year	807.38
Decrease / (Increase) in Assets	
Balance as per Balance Sheet	\$ 18,036.47

Beechmont Area Progress Association

**Material Change of Use (MCU) Costs
as at 30th April 2018**

<u>Expenditure</u>				
Date	Paid To - Invoice From	Description	Amount	Amount
13/06/2017	Glyn Edwards	SRRC - MCU Application Fee	2,787.12	
27/07/2017	Qld Govt SARA (State Assessment and Referral Agency)	Application Fee	755.50	
02/11/2017	IPA Signs	Impact SPA x 2 & Newspaper Ad	1,088.00	
	Total Expenses for the 2017/18 year		<u>4,630.62</u>	4,630.62
10/04/2018	Nova Surveys	Car Park Survey	1,375.00	
	Total Expenses for the 2018/19 year		<u>1,375.00</u>	1,375.00
				<u><u>6,005.62</u></u>